

**MINUTES OF THE REGULAR MEETING AND PUBLIC HEARING OF THE
BOARD OF COMMISSIONERS OF
THE HOUSING AUTHORITY OF EAST BATON ROUGE PARISH
4731 NORTH BOULEVARD
March 14, 2019 AT 12:00 PM**

The Board of Commissioners for the Housing Authority of East Baton Rouge Parish convened in Regular Session on Thursday, March 14, 2019 at 12:00pm in the Main Office, located at 4731 North Boulevard.

Meeting Called To Order **Commissioner Dianna Payton, Chair**

Invocation **Commissioner Chris Brown**

Pledge of Allegiance

Roll Call

Members Present: **Commissioner Dianna Payton, Chair**
Commissioner Chris Brown
Commissioner Al Barron, Vice-Chair
Commissioner Helena Cunningham
Commissioner Philip Smith, Jr.
Commissioner Tyra Banks
Commissioner LaMiesa Bonton

Members Absent: **N/A**

QUORUM PRESENT

Public Comments

Commissioner Payton asked if there were any public comments to be made. None were voiced. Public comment period was closed.

Commissioner Payton stated that she would like to add resolution 2019-06 to the agenda. This required a unanimous vote by the board. Motion was made by Commissioner Smith to add resolution 2019-06 to the agenda and Commissioner Barron seconded the motion. No abstentions or oppositions were noted. No further discussion was made.

MOTION PASSED

**AGENDA ITEM NUMBER 1:
APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE EAST
BATON ROUGE PARISH HOUSING AUTHORITY HELD FEBRUARY 7, 2019**

Mission Statement

To provide and develop quality affordable housing opportunities for individuals and families while promoting self-sufficiency and neighborhood revitalization

Motion was made by Commissioner Barron to approve the minutes for the regular meeting held on February 7, 2019 and Commissioner Brown seconded the motion. No abstentions or oppositions were noted. No further discussion was made.

MOTION PASSED

AGENDA ITEM NUMBER 2: RENTAL ASSISTANCE DEMONSTRATION (RAD) STRATEGY RESOLUTION NO. 2019-05

Mr. Daniels presented the information on the agenda item in question. He stated that for the last several years they had been undertaking the goal of initiating the RAD program. In November 2018, they had conducted a RAD board retreat and had discussed different strategies related to this implementation. The staff had presented four different recommendations for successful implementation based on analysis provided to them by their consultant, Integral. Subsequently, following that retreat, they were at their portfolio RAD award. He stated that today, they were bringing this back to the board to approve those same strategies.

Mr. Daniels reviewed the recommendations and explained vital information regarding the RAD strategies with the board through his presentation. He asked if there were any questions.

Commissioner Payton commented that as they were all aware, at times developments were delayed for various reasons and she asked how that would affect their fiscal year if delays did occur. Mr. Daniels explained that the conversion did not take place until the development's closing. The other funds would still be coming in until the point of that closing when they were able to draw down on the developer fees so there would not be a gap. Some discussion ensued regarding various topics about the RAD program.

Several of the Board members felt that it was lot of information to process and a huge decision to make. Commissioner Payton asked what exactly they were approving today. Mr. Daniels answered that they were approving moving forward with the strategies. There would be material events throughout the process that they would be required to bring back before the Board for approval. The approval of this resolution would allow them to go forward on some of the financing plans and achieve their benchmarks.

Commissioner Payton along with other Board members felt that they needed to discuss this topic more before moving forward. Some details were given as to what the Board wanted to see and details that they wanted to discuss. Commissioner Banks stated that she felt the resolution was too broad and wished to have the milestones distinctly listed so they would have a better idea of what they were approving.

Commissioner Payton stated that Resolution Number 2019-05 would be tabled for now and it would be revisited after the Board and Mr. Daniels were able to meet and discuss the RAD program and its details at length. No more discussion was made.

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**AGENDA ITEM NUMBER 3:
AUTHORIZING THE APPOINTMENT OF THE CHIEF EXECUTIVE OFFICER
RESOLUTION NO. 2019-06**

Public Comments

Commissioner Payton asked if there were any public comments to be made regarding this topic. None were voiced. Public comment period was closed.

Commissioner Payton nominated to appoint Mr. J. Daniels as the Chief Executive Officer of the East Baton Rouge Parish Housing Authority. He had been at the helm for eight months currently and his recent evaluation was conducted by the executive committee. He had met and even exceeded all the goals that had been outlined. She asked if there were any questions. None were voiced.

Motion was made by Commissioner Cunningham to appoint Mr. J. Daniels as the Chief Executive Officer of the East Baton Rouge Parish Housing Authority and Commissioner Barron seconded the motion. No abstentions or oppositions were noted. No further discussion was made.

MOTION PASSED

**AGENDA ITEM NUMBER 4:
PRESENTATION OF THE CHIEF EXECUTIVE OFFICER'S REPORT**

Mr. Daniels presented his report. He stated that they had been able to avoid the catastrophe with the resolution of the government shutdown. In the foreseeable future, they were in good shape.

He informed them that recently their HUD site visit had been conducted. The presentation packet was included in the Board packet.

He informed them that they had recently taken over the City of Plaquemine Housing Choice Voucher program. The transition that had taken place was smooth and Mr. Daniels expressed his appreciation to his staff and Otey White. The formal takeover for Plaquemine and OCD would be in July 2019.

Their new brand launch would be in April. Also, they had scheduled a grand opening/ground breaking for River South Phase II.

Mr. Daniels then let the board know that the LHC housing conference would be April 2-4, 2019. He encouraged the board to attend and support the LHC as they had done for the housing authority.

This concluded the presentation of the Chief Executive Officer's report.

**AGENDA ITEM NUMBER 7:
DEPARTMENTAL REPORTS**

A. CHIEF OPERATING OFFICER REPORT

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- B. FINANCIAL STATEMENTS & REPORTS**
- C. HOUSING CHOICE VOUCHER PROGRAM**
- D. PUBLIC HOUSING**
- E. CAPITAL FUND PROGRAM**
- F. HUMAN RESOURCES**

Commissioner Payton asked to review the financial reports.

Ms. Traci Lang presented information on the financial report. She stated that the December financials had been provided. However, January financials were not complete because they were waiting on HUD to post the 2019 administrative fees with proration and those had not been posted yet. Everything was in the black minus COCC fee and Partners.

Commissioner Payton asked if there were any questions regarding any of the other reports. None were voiced.

This concluded the presentation of the departmental reports.

**AGENDA ITEM NUMBER 8:
PARTNERS SOUTHEAST COO REPORT**

This report was not presented.

**AGENDA ITEM NUMBER 9:
NEW BUSINESS**

No new business was addressed.

**AGENDA ITEM NUMBER 10:
ADJOURNMENT**

Commissioner Payton asked if there were any other matters that needed to be brought out in the meeting. None were voiced.

MEETING ADJOURNED

APPROVED:

Dianna Payton
Chair
East Baton Rouge Parish Housing Authority

J. Wesley Daniels, Jr.
Secretary/Chief Executive Officer
East Baton Rouge Parish Housing Authority

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